

PARHAM PARISH COUNCIL

Councillors are summoned to attend a meeting of Parham Parish Council which will be held at Parham Village Hall on Tuesday 4th November 2025 at 7.15pm

AGENDA

1. To receive apologies for absence
2. Declarations of interests & applications for dispensations
3. Minutes of the Meeting held on 15th September 2025 to be approved as a true record
4. Matters arising

PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

5. Chair's report
6. Clerk's report
7. Financial Officer's report
 - 7.1. To approve the following payments:

Amount	Payee	Details
£22.80	Suffolk Association Local Councils	6 months Payroll service- Ref 30426
£70.00	Suffolk Cloud	Website accessibility review- Ref 264
£40.00	G. Whiting	Mow and strim near the bus shelter Ref 7406

- 7.2 To note payments since the last meeting:
 - L. Kindred £1,003.15
 - HMRC £231.20
 - Mark Runnacles Garden Services £470.00
- 7.3 To note receipts since the last meeting:
 - 08.09.25 £21.69 Barclays interest
 - 28.10.25 £7,291.20 CIL funding
- 7.4 To note bank balances & CCLA Fund holdings
 - Community account: £7,791.19
 - Deposit account: £5,330.54
 - CCLA Deposit Fund
- 7.5 To review bank statements and bank reconciliation
- 7.6 To review year-to-date report on payments and receipts and check in line with budget

8. Consider the following planning applications:
 - 8.1 DC/25/3989/FUL The Old Vicarage, The Street, Parham, IP13 9AA
Single-storey side and rear extensions, conversion of outbuilding to provide annexe accommodation and construction of swimming pool
<https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T49UL0QXMCI00>

8.2 DC/25/3412/FUL

Site address: Land East of Woodbridge Road, Framlingham

[DC/25/3412/FUL | Hybrid Planning Application \(part full, part outline\) for a mixed-use development, comprising the following: \(i\) detailed element: 128 homes including access, parking, public open space, flood risk attenuation works, and other associated infrastructure; and \(ii\) outline element \(with all matters reserved except access\) for development of land to provide employment uses within use classes E\(g\), B2, B8, a retail convenience store; safeguarded land for early years facility, and a phased development of 7 no. self-build and/or custom build homes. | Land East Of Woodbridge Road Framlingham Suffolk](#)

9. Flood Mitigation

9.1 Receive an update on the flood mitigation projects

10. Assertion 10:

10.1 Consider adopting the draft IT Policy as circulated

10.2 Note the website accessibility report and recommendations

10.3 Consider all Councillors moving to gov.uk email addresses to help secure the Council's data

11. Community Projects

11.1 Replacement Church roof project

11.2 Replacement kerbstones near The Church Farm

11.3 Consider producing a newsletter for residents with recent updates from the Parish Council on items such as the attenuation project and ask for ideas on how to spend the CIL funding

12. Traffic concerns

12.1 Speeding along the main road and lack of police presence in Parham

12.2 Sizewell traffic using the village as a cut through to the A12

13. Closed churchyard

13.1 Note the mowing and agree timeframe for the two annual cuts for next season

13.2 Consider our responsibilities regarding the memorials and agree any necessary actions

13.3 Consider adding the closed churchyard to the risk assessment

14. Consider correspondence received:

East Suffolk Council notice of Call for Sites re Local Plan review

ESC Emergency Planning Officer offering assistance with Community Emergency Plan Updates from East Suffolk Planning Alliance and notification of next CEG meeting on 22nd October

Invitation to Emergency Preparedness and Building Community Resilience Webinar 5-6.30pm 6th November 2025

Invitation to SALC "Super-Forum" - A focus on "devolution" on 7-8.30pm on 2nd December

15. Discuss draft budget figures for 2026-2027

16. Receive Councillors' reports & updates

17. Matters to be raised at the next meeting

18. Confirm date of the next meeting

Lydia Kindred

Clerk to Parham Parish Council

28th October 2025