

**MINUTES OF MEETING OF
PARHAM PARISH COUNCIL
PARHAM VILLAGE HALL**

Monday 15th September 2025 at 6.15pm

1. **In the absence of the Chair, Cllr Wood, as Vice-Chair, chaired the meeting.**

Councillors Present

Jonathan Cottrell Michael Gray John Patrick James Rogers
Jason Wood Cllr Stanley was absent.

In attendance

Lydia Kindred (clerk)

Apologies for absence were received and accepted from Cllr. Block (holiday).

2. **Declarations of Interest**

Cllr. Rogers declared an other interest in item 6 and left the room after sharing his thoughts on the work.

3. **Minutes**

The Minutes of the Meeting held on 2nd September were approved as a true record.

4. **Matters arising**

None

PUBLIC FORUM

None

5. **Flood mitigation project**

An estimate from the Internal Drainage Board for the two agreed natural flood management projects in the village was considered. The Council noted that this is an estimate rather than a quotation due to the large number of possible unknowns when carrying out this work, including the unpredictable ground conditions and hidden issues such as pipes, services and contamination. Cllr Patrick will seek confirmation that the grant funding would remain valid in the event that unforeseen issues prevent the project from being completed in full. The Council's Standing Orders provide that contracts with an estimated value below £60,000 may, in special circumstances, be exempt from a tendering process or procurement exercise. In view of the specialist nature of the work, the statutory authority of the IDB, the limited availability of the required expertise, the IDB's short lead time and their ability to secure the necessary permits, it was agreed to accept the estimate with a proviso in place to protect the Council. The Partnership Project Engineer will notify the Parish Council of any unexpected issues that may affect the estimate, and no additional work will be undertaken by the IDB without the Parish Council's prior written approval. It is anticipated that the project will commence in the coming weeks, with completion aimed for before winter, subject to weather conditions.

6. **Village green maintenance**

It was agreed to cut the hedges around Silverlace Green, the pond on Mill Green, and North Green alongside Home Farm. James Rogers Agri has kindly offered to do the work again at a special rate. The clerk has looked at other local prices and this work is very competitively priced. Councillors also noted that his work is always of a high standard and that the contractor knows the land well, including the location of gullies. The Council agreed to accept his offer again with thanks.

7. **Date of the next meeting**

The next meeting was confirmed as being on the 4th November at 7.15pm.
The meeting ended at 6.55pm.

Signed

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Chair of the Council

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Date